

# ELIAS MOTSOALEDI LOCAL MUNICIPALITY



## 2020 / 2021 Third Quarter Performance Report

## THIRD QUARTER PERFORMANCE REPORT

### 1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

### 2. Executive Summary

The table below represents the institutional performance for Third Quarter per department:

Department	Department	Number of projects	Number of projects completed	Number of projects completed	Number of projects completed	Percentage completed
1	Development planning	13	2	7	4	64%
2	Executive support	13	3	3	7	30%
3	Corporate services	11	2	6	3	67%
7	Municipal Managers' office	14	4	7	3	70%
5	Finance	9	3	4	2	67%
6	Community services	9	2	6	1	86%
7	Infrastructure	19	2	14	3	82%
	<b>TOTAL</b>	<b>88</b>	<b>16</b>	<b>47</b>	<b>28</b>	<b>67%</b>

The table below represents the institutional performance for Third Quarter per Key Performance Area:

Key Performance Area	Key Performance Area	Number of projects	Number of projects completed	Number of projects completed	Number of projects completed	Percentage completed
1	Spatial Rationale	7	0	4	3	57%
2	Institutional Development & Transformation	7	0	5	2	71%
3	Local Economic Development	2	0	1	1	50%
4	Basic Service Delivery	17	0	12	5	71%
5	Financial Management & Viability	8	1	5	2	71%
6	Good Governance & Public Participation	17	4	6	7	46%
	<b>Total</b>	<b>58</b>	<b>5</b>	<b>33</b>	<b>20</b>	<b>62%</b>

## 2nd QUARTER PERFORMANCE REPORT

### 1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

### 2. Executive Summary

The table below represents the institutional performance for the 2nd Quarter per department:

Department	Key Performance Area	Total Budget	Actual Expenditure	Unallocated Budget	Unallocated Budget	Percentage of Budget Utilized
1	Development planning	13	5	7	1	88%
2	Executive support	14	10	2	2	50%
3	Corporate services	18	9	4	5	44%
7	Municipal Managers' office	16	7	5	4	56%
5	Finance	13	8	4	1	80%
6	Community services	12	9	2	1	67%
7	Infrastructure	27	8	12	7	63%
<b>TOTAL</b>		<b>110</b>	<b>56</b>	<b>30</b>	<b>24</b>	<b>60%</b>

The table below represents the institutional performance for the 2nd Quarter per Key Performance Area:

Key Performance Area	Key Performance Area	Total Budget	Actual Expenditure	Unallocated Budget	Unallocated Budget	Percentage of Budget Utilized
1	Spatial Rationale	7	3	4	0	100%
2	Institutional Development & Transformation	16	8	5	3	63%
3	Local Economic Development	3	0	3	0	100%
4	Basic Service Delivery	25	11	9	5	64%
5	Financial Management & Viability	11	5	3	3	50%
6	Good Governance & Public Participation	21	12	6	3	67%
<b>Total</b>		<b>83</b>	<b>49</b>	<b>30</b>	<b>14</b>	<b>60%</b>

DEVELOPMENT PLANNING

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE  
Strategic objectives: To promote integrated human settlements

land use management	rezoning and subdivision of Erf 832 groblersdal extension 15	500 000	500 000	R0,00	New	appointment of service provider by 31 March 2021	Advert Closed	slow Internal SCM processes	to request the fastracking of the process	appointment letter	not achieved
	rezoning and subdivision of portion 10 of farm klipbank 26,JS	500 000	500 000	R0,00	New	appointment of service provider by 31 March 2021	Advert Closed	slow Internal SCM processes	to request the fastracking of the process	appointment letter	not achieved
	subdivision of farm Mapochsgronde 911	250 000	250 000	R0,00	new	appointment of service provider by 31 March 2021	Advert Closed	slow Internal SCM processes	to request the fastracking of the process	appointment letter and project execution plan	not achieved
	% of land use applications received and processed within 90 days	n/a	n/a		100%	100% of land use applications received and processed within 90 days by 31 march 2021	100% of land applications received and processed within 90 days by 31 march 2021	None	None	land use application register	achieved
	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a	n/a		100%	100% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans by 31 march 2021	100% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans by 31 march 2021	None	None	building plans application register	Achieved

compliance with National building regulations	% of new building plans of more than 500 square meters assessed within 28 days of receipt of plans	n/a	n/a	100%	100% of new building plans of more than 500 square meters assessed within 28 days of receipt of plans by 31 march 2021	None	None	building plans application register	achieved
	100% of inspections conducted on building construction with an approved plan to ensure compliance with Sec.6 and 17 (b) of National Building Regulations and Building Standards Act	n/a	n/a	100%	100% of inspections conducted on building construction with an approved plan to ensure compliance with Sec.6 and 17 (b) of National Building Regulations and Building Standards Act by 31 march 2021	None	None	inspection report	achieved



SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	n/a	n/a	9	3 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	0 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	none	none	signed deviation register	achieved
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**KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**

Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

employment equity	review of the Employment Equity Plan	n/a		new	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	acknowledgement letter / email indication reporting date	n/a	achieved	n/a	
	Submission of employment equity report to DOL	n/a		1	Submission of employment equity report to DOL by 31st January 2021	Employment Equity Report submitted by 27/1/2020	none	none	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
skills programme	% of employees with disabilities	n/a		new	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
	number of employees approved for study financial assistance	Opex		0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
WSP	Approval of reviewed WSP (work skills plan)	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
	% of municipalities payroll budget actually spent on training and education of employees	1% of payroll budget		80%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
LLF	Number of LLF meetings held	n/a		9	4 LLF meetings held by 31 March 2021	3 LLF meetings held Sep 2020 *01 Oct 2020 *18 Feb 2020	Failure to quorate for meeting scheduled 31st March 2021	To be re-convened in the 4th Quarter	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	attendance register and minutes

ICT	Number of ICT steering committee meetings	n/a		4	3 ICT steering committee meetings held by 31 March 2021	3 ICT Steering Committee meetings held: *28 Sep 2020 *04 Dec 2020 *30/03/2021	none	none	attendance register and minutes	achieved
	Number of ICT reports submitted to ICT steering committee	n/a		4	3 reports submitted to ICT steering committee by 31 March 2021	3 reports submitted to ICT steering committee	none	none	ICT reports and attendance register	achieved
Occupational health and safety (OHS)	number of health risk assessment conducted	Opex		1	n/a	n/a	n/a	n/a	n/a	n/a
Occupational health and safety (OHS)	submission of COVID annual returns of earning to Dept of employment and labour (DOL)	n/a		new	n/a	n/a	n/a	n/a	n/a	n/a
Employee Assistance Programme (EAP)	number of wellness activities conducted (Zero weighted)	zero weighted		zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
**Strategic objectives : To enhance good governance and public participation**

Audit	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year	n/a		Qualified audit opinion	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year by February 2021	no progress	audit still in progress	await finalisation of audit by AG	AGSA audit report	n/a
	% of Auditor General matters resolved as per the approved audit action plan (Total organisation)	n/a		87%	50% Auditor General matters resolved as per the approved audit action plan by 31 March 2021	no progress	audit still in progress	await finalisation of audit by AG	Audit Action Plan	n/a
	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a		92%	100% Internal Audit Findings resolved per quarter as per the Audit Plan	33% Internal Audit Findings resolved per quarter as per the Audit Plan	Service provider (VIP payroll) unavailability for installation to ensure that HR Software application is active on VIP system	To be followed-up in the next quarter	quarterly IA status reports	not achieved

Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	n/a	100%	75% execution of identified risk management plan within prescribed timeframes per quarter	82% execution of identified risk management plan within prescribed timeframes per quarter	None	None	Quarterly Risk assessment report	achieved
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**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**

Strategic Objectives : To improve sound and municipal financial management

SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	n/a	9%	3 SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	1 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	none	none	signed deviation register	achieved
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**CAPITAL PROJECTS**

n/a	furniture and office equipment	% expenditure on furniture and office equipment	800 000	R263 720,00	100%	70% expenditure on furniture and office equipment by 31 March 2021	71% (R263 720 / R370 720)	none	expenditure report/ screen shot	achieved
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n/a	computer equipment	% expenditure on computer equipment	250 000	R242 100,00	100%	70% expenditure on computer equipment by 31 March 2021	36% (R242, 100 / R679 280)	Demand increase propelled viarment	The remainder of the budget to be spent in the 4th quarter	expenditure report/ screen shot	not achieved
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**KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**  
**Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration**

Performance Management	% of KPIs and projects attain organisational targets (total organisation)	Opex		49%	70% of KPIs and projects attain organisational targets (total organisation) by 31 March 2021	67% of KPIs and projects attain organisational targets (total organisation) by 31 March 2021	underperformance of executive support department	to improve performance next quarter	performance report	not achieved
	Final SDBIP approved by Mayor within 28 days after approval of IDP/ Budget	n/a		1	n/a	n/a	n/a	n/a	n/a	n/a



SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	n/a	9%	3 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	0 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	none	none	signed deviation register	achieved
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**KPA 6 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

Strategic Objectives : To enhance good governance and public participation

Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2021	n/a	1	Submission of Final audited consolidated Annual Report to Council on or before end of January 2021	Submission of Final audited consolidated Annual Report to Council on or before end of January 2021	await finalisation of audit still in progress	await finalisation of audit by AG	council resolution	n/a
	submission of annual report oversight report to council	n/a	1	submission of annual report oversight report to council by March 2021	submission of annual report oversight report to council by March 2021	audit still in progress	await finalisation of audit by AG	council resolution	n/a





Risk Management	number of security risk assessment conducted	n/a		2	3 security risk assessment conducted by 31 March 2021	3 security risk assessment conducted	none	none	Quarterly Risk assessment report	achieved
	number of project risk assessments conducted	n/a		2	3 project risk assessments conducted by 31 March 2021	3 project risk assessments conducted	none	none	Quarterly Risk assessment report	achieved
	Number of Risk Management reports submitted to the Risk Management Committee per quarter	n/a		4	2 Risk Management reports submitted to the Risk Management Committee per quarter	3 Risk Management reports submitted to the Risk Management Committee per quarter	none	none	Quarterly Risk assessment report	achieved
	Number of quarterly Risk Management Committee meetings	n/a		4	3 quarterly Risk Management Committee meetings by 31 March 2021	3 quarterly Risk Management Committee meetings	none	none	attendance register and minutes	achieved

Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	n/a			100%	75% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	89% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	none	none	Quarterly Risk assessment report	achieved
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**INFRASTRUCTURE**

**KPA 3: LOCAL ECONOMIC DEVELOPMENT**

**Strategic Objectives: To promote conducive environment for economic growth and development**

EPWP	number of job opportunities created through infrastructure projects (GKPI)	MIG/INEP/EML M		253	250 job opportunities created through infrastructure projects by 31 march 2021 (GKPI)	250 job opportunities created through infrastructure projects	None	None	List of appointees	achieved
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**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

**Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development**

Roads and stormwater	kilometers of graveled roads re-gravelled	n/a	n/a	120.5km	45km of graveled roads re-gravelled by 31 march 2021	244.05 kms of graveled roads re-gravelled	None	None	completion certificates	Achieved
	kilometers of graveled roads bladed	n/a	n/a	379.6km	320km of graveled roads bladed by 31 march 2021	504.3kms of graveled roads bladed	None	None	completion certificates	achieved

**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**  
 Strategic Objectives : To improve sound and sustainable municipal financial management

Project Management	% spending on MIG funding	MIG			91%	65% spending on MIG funding by 31 march 2021	88% spending on MIG funding	None	None	MIG monthly report	achieved		
Electricity	% spending on INEP funding	INEP (19 000 000)			100%	75% spending on INEP funding by 31 march 2021	72% spending on INEP funding	late in appointment of contractor for electrification of Zuma Park	Contractor on site and progress is satisfying	INEP monthly report	not achieved		
SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)		n/a	n/a	9%	3 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	0 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	None	None	signed deviation register	achieved		

### KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

		n/a	n/a	Qualified audit opinion	Unqualified Auditor General opinion for the 2019/20 financial year	no progress	audit still in progress	await finalisation of audit by AG	AGSA audit report	n/a
Audit	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year	n/a	n/a	87%	50% Auditor General matters resolved as per the approved audit action plan by 31 march 2021	no progress	audit still in progress	await finalisation of audit by AG	Audit Action Plan	n/a
	% Auditor General matters resolved as per the approved audit action plan by 30 June 2021	n/a	n/a							
	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	92%	100% Internal Audit Findings resolved per quarter as per the Audit Plan	100% Internal Audit Findings resolved per quarter as per the Audit Plan	none	none	quarterly IA status reports	achieved
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	100%	75% execution of identified risk management plan within prescribed timeframes per quarter	94% execution of identified risk management plan within prescribed timeframes per quarter	none	none	Quarterly Risk assessment report	achieved

**KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION**

**Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration**

municipal infrastructure grants (MIG)	number of MIG reports submitted to CoGHSTA	n/a	n/a	n/a	12	9 MIG reports submitted to CoGHSTA by 31 march 2021	9 MIG reports submitted to CoGHSTA	none	none	Proof of submission	achieved
department of energy (DOE)	number of INEP reports submitted to department of energy	n/a	n/a	n/a	12	9 reports submitted to department of energy by 31 march 2021	9 reports submitted to department of energy	none	none	Proof of submission	achieved

CAPITAL PROJECTS

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objective: To provide for basic services delivery and sustainable infrastructural development

			350 000	(zero weighted)		(zero weighted)		(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)	(zero weighted)
n/a	Air conditioners	% processing of procurement request submitted (Zero weighted)																
13	Groblersdal landfill site	number of landfill sites to be upgraded	1 076 424	100 000	0,00	54%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
25	Reticulation of stands with electrical infrastructure at Mashemong	number of stands reticulated with electrical infrastructure at mashemong village	10 494 000	10 734 000	8 442 814,74	5%	construction of MV, LV and house connections by 31 march 2021	construction of MV, LV and house connections	None	None	none	progress report	achieved					
7	Reticulation of stands with electrical infrastructure at Zuma Park	number of stands reticulated with electrical infrastructure at Zuma park	1 976 000	2 076 000	155 889,81	new	construction of MV and LV by 31 march 2021	construction of MV and LV	None	None	none	progress report	achieved					
14	Reticulation of stands with electrical infrastructure at Masakaneng	number of stands reticulated with electrical infrastructure at masakaneng (zero weighted)	5 100 000	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
4	Reticulation of stands with electrical infrastructure at Niswelotse	number of stands reticulated with electrical infrastructure at Niswelotse	2 430 000	2 190 000	2 181 874	5%	251 stands reticulated with electrical infrastructure by 31 march 2021	251 stands reticulated with electrical infrastructure	None	None	none	completion certificate	achieved					



26	kgoshi Rammupudu road construction	construction of 2.2km of kgoshi Rammupudu road	16 000 000	16 500 000	14 660 474,03	new	0km construction, sub-base completed and busy with base layer by 31 march 2021	construction, sub-base completed and busy with base layer	none	none	progress report	achieved
21	kgaphamadi road construction	upgrading of 5.2km of kgaphamadi bus road	5 500 000	16 567 000	11 664 018	57%	n/a	n/a	n/a	n/a	n/a	n/a
15	Tambo road construction	construction fo 3.2km of Tambo road	9 581 000	10 058 000	10 064 777	80%	n/a	n/a	n/a	n/a	n/a	n/a
7	upgrading of Nyakurane internal access road	upgrading of Nyakurane internal access road	900 000	700 000	0,00	new	design report completed by 31 march 2021	design report not completed	late appointment of the consultant	Preliminary Designs submitted	progress report	not achieved
30	completion of Laersdrift access road	completion of Laersdrift access road	511 000	999 000	806 653,44	98%	n/a	n/a	n/a	n/a	n/a	n/a
31	Moletema internal streets	construction of 1.3km of moletema internal streets	7 629 390	7 629 000	6 337 305	11%	n/a	n/a	n/a	n/a	n/a	n/a
22	upgrading of mogaung road	construction of 2.1km of mogaung road	15 250 000	15 250 000	10 905 691,37	new	0km sub-base completed by 31 march 2021	sub-base completed	none	none	progress report	achieved
n/a	Development of workshop	development of workshop	1 739 000	1 429 000	1 349 960	94%	n/a	n/a	n/a	n/a	n/a	n/a
n/a	machinery and equipment	% expenditure on machinery and equipment	500 000	400 000	54 250	19%	50% expenditure on machinery and equipment by 31 march 2021	13.56% expenditure on machinery and equipment	the need for procurement was low	to reduce the budget in the next financial year	expenditure report * purchase order*delivery note	not achieved

COMMUNITY SERVICES

**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**  
**Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development**

Waste management	number of reports for waste collection	n/a		8%	4 reports for waste collection by 31 march 2021	4 reports for waste collection by 31 march 2021	none	none	waste collection reports	achieved
Education/ Libraries	Number of initiatives held to promote library facilities	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
Environmental management	- number of environmental awareness conducted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
Disaster management	Number of disaster awareness campaigns conducted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted
safety and security	community safety forum meetings held	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted	zero weighted

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
**Strategic objectives : To enhance good governance and public participation**

Audit	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year	n/a	n/a	Qualified audit opinion		Obtain an Unqualified Auditor General opinion for the 2019/20 financial year by 28 February 2021	no progress	audit still in progress	await finalisation of audit by AG	AGSA audit report	n/a
	% of Auditor General matters resolved as per the approved audit action plan.(Total organisation)	n/a	n/a	87%		50% Auditor General matters resolved as per the approved audit action plan by 31 march 2021	no progress	audit still in progress	await finalisation of audit by AG	Audit Action Plan	n/a
	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a	n/a	92%		100% Internal Audit Findings resolved per quarter as per the Audit Plan	100% Internal Audit Findings resolved per quarter as per the Audit Plan	none	none	quarterly IA status reports	achieved

Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	n/a	n/a	100%	75% execution of identified risk management plan within prescribed timeframes per quarter	80% execution of identified risk management plan within prescribed timeframes per quarter	none	none	Quarterly Risk assessment report	achieved
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**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**

**Strategic Objectives : To improve sound and municipal financial management**

SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	n/a	9%	3 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	0 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	none	none	signed deviation register	achieved
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**CAPITAL PROJECTS**

n/a	Mobile office traffic	procurement of mobile offices traffic	600 000	770 000	R0,00	new	appointment of service provider by 31 March 2021	Service Provider appointed	None	None	appointment letter	achieved
13	upgrading of parks	number of parks to be upgraded	1 000 000	800 000	R0,00	new	appointment of service provider by 31 March 2021	An Advert was placed and the bidders were non-responsive	Non-responsive of Bidders	it will be advertised in the next financial year	appointment letter	not achieved
13	upgrading of Elandsdoorn/ Nitwane cemetery	fencing of Elandsdoorn/ Nitwane cemetery	600 000	720 000	R0,00	new	appointment of service provider by 31 March 2021	Service Provider appointed	None	None	appointment letter	achieved

**BUDGET AND TREASURY**

**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

Strategic Objectives: To provide basic services delivery and sustainable infrastructural development

Indigents	% of registered indigents who receives free basic electricity (GKPI)	200 000	200 000	23,0%	20% of registered indigents who receives free basic electricity (GKPI) by 31 March 2021	25% of registered indigents who receives free basic electricity (GKPI)	None	None	indigent register and Eskom beneficiary list	Achieved
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**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**

Strategic Objectives : To improve sound and sustainable municipal financial management

Financial management	Cost coverage ratio (GKPI)	opex	opex	00:00	n/a	n/a	n/a	n/a	n/a	n/a
Revenue	% outstanding service debtors to revenue (GKPI)	opex	opex	26%	n/a	n/a	n/a	n/a	n/a	n/a
Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a
Budget	Submission of MTRE Budget to Council 30 days before the start of the new financial year	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a

AFS	Audited Annual Financial Statements (AFS) and Audit report submitted to council by 31 March 2021	n/a	n/a	1	1	1	Audited Annual Financial Statements (AFS) and Audit report submitted to council by 31 March 2021	0	Audited Annual Financial Statements (AFS) and Audit report submitted to council	audit still in progress	await finalisation of audit by AG	council resolution	n/a
SCM	number of monthly SCM deviation reports submitted to municipal manager (reducing number of deviations)	n/a	n/a	9	3	3	monthly SCM deviation reports submitted to municipal manager (reducing number of deviations) by 31 march 2021	0	monthly SCM deviation reports submitted to municipal manager (reducing number of deviations)	none	none	signed deviation register	Achieved
Expenditure	% Payment of creditors within 30 days	n/a	n/a	100%	100%	100%	Payment of creditors within 30 days by 31 march 2021	100%	Payment of creditors within 30 days	none	none	creditors age analysis	Achieved
Assets management	Number of assets verifications conducted	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

**KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**  
 Strategic objectives : To enhance good governance and public participation

Audit	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year	n/a			Qualified audit opinion	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year by 28 February 2021	no progress	audit still in progress	await finalisation of audit by AG	AGSA audit report	n/a											
	% of Auditor General matters resolved as per the approved audit action plan (Total organisation)	n/a			87%	50% Auditor General matters resolved as per the approved audit action plan by 31 march 2021	no progress	audit still in progress	await finalisation of audit by AG	Audit Action Plan	n/a											
	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a			92%	100% Internal Audit Findings resolved per quarter as per the Audit Plan	30% Internal Audit Findings resolved per quarter as per the Audit Plan	Addressing issues of appropriate approval of deviations, COVID 19 procurement plans, and supporting documents for overtime claims	The department is in a process of putting measures to address the challenges relating to this KPI	quarterly IA status reports	Not achieved											



Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organisation)	n/a			100%	75% execution of identified risk management plan within prescribed timeframes per quarter	80% execution of identified risk management plan within prescribed timeframes per quarter	none	none	Quarterly Risk assessment report	achieved
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**CAPITAL PROJECTS**

n/a	forklift	procurement of forklift	350 000	350 000	R0,00	new	procurement of forklift by 31 march 2021	0 procurement of forklift	Non responsiveness of bidders	re-advertisement of the project	delivery note	not achieved
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**KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**  
**Strategic Objectives: To provide basic services delivery and sustainable infrastructural development**

Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights, elderly and moral re-generation	Opex	Opex	8	1 Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights, elderly and moral re-generation by the 31 march 2021	0 Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights, elderly and moral re-generation	public gathering were prohibited during level 3 lockdown	to be tabled during fourth quarter	programme and attendance register	not achieved
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**KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**

**Strategic Objectives : To improve sound and municipal financial management**

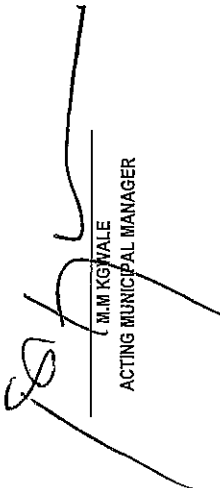
SCM	Number of monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	n/a	n/a	9	3 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations) by 31 March 2021	0 monthly SCM deviation reports submitted to Municipal Manager (reduction of number of deviations)	none	none	signed deviation register	achieved
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KPA 8: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

MPAC	number of MPAC quarterly reports submitted to council	n/a		3	MPAC quarterly reports submitted to council by 31march 2021	3	MPAC quarterly reports submitted to council	2	Investigations by the consultant was incomplete during the 3rd Qtr	To be tabled during the 4th Qtr	council resolution	not achieved
	number of MPAC outreaches initiated	2 000 000		3	MPAC outreaches initiated by 31 march 2021	1	MPAC outreaches initiated	0	Public gathering were prohibited during the 3rd Qtr under adjusted leve 3 lockdown	To be implemented in the 4th Qtr	report and attendance register	not achieved
Mayoral programme	number of Mayoral outreach projects initiated	1 000 000		2	Mayoral outreach projects initiated by 31 march 2021	1	Mayoral outreach projects initiated	0	Public gathering were prohibited during the 3rd Qtr under adjusted leve 3 lockdown	To be implemented in the 4th Qtr	report and attendance register	not achieved
Speakers programme	number of Speaker's outreach projects initiated	500 000		2	Speaker's outreach projects initiated by 31 march 2021	1	Speaker's outreach projects initiated	0	Public gathering were prohibited during the 3rd Qtr under adjusted leve 3 lockdown	To be implemented in the 4th Qtr	report and attendance register	not achieved
Ward committee	number of ward committee reports submitted to council quarterly	n/a		2	ward committee reports submitted to council quarterly	1	ward committee reports submitted to council quarterly	0	The report to serve in the next ordinary council	Alignment of reporting to council settings	council resolution	not achieved
youth programmes	number of youth programmes initiated	Opex		1				n/a	n/a	n/a	n/a	n/a
communications	number of municipal newsletter printed/ produced	opex		10 000	3750 municipal newsletter printed/ produced by 31 march 2021		municipal newsletter printed/ produced	500	Printing service contract expired in january 2021. currently on tender	To be printed in the 4th Qtr	delivery note and copy of the newsletter	not achieved

	% reviewal of communication strategy	n/a	n/a	0%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
customer services	% community complaints received and processed	n/a	n/a	100%	100% community complaints received and processed by 31 march 2021	100% community complaints received and processed	none	none	none	100% community complaints received and processed	none	none	community complaints register	n/a	achieved
Audit	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year	n/a	n/a	Qualified audit opinion	Obtain an Unqualified Auditor General opinion for the 2019/20 financial year by 28 February 2021	no progress	audit still in progress	await finalisation of audit by AG	await finalisation of audit by AG	no progress	audit still in progress	await finalisation of audit by AG	AGSA audit report	n/a	n/a
	% Auditor General matters resolved as per the approved audit action plan	n/a	n/a	87%	50% Auditor General matters resolved as per the approved audit action plan by 31 march 2021	no progress	audit still in progress	await finalisation of audit by AG	no progress	no progress	audit still in progress	await finalisation of audit by AG	Audit Action Plan	n/a	n/a
Risk Management	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	92%	100% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	n/a	n/a	n/a	n/a	n/a	quarterly IA status reports	n/a	n/a
	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	100%	75% execution of identified risk management plan within prescribed timeframes per quarter	89% execution of identified risk management plan within prescribed timeframes per quarter	none	none	none	89% execution of identified risk management plan within prescribed timeframes per quarter	none	none	Quarterly Risk assessment report	achieved	achieved

  
M.M KGWARE  
ACTING MUNICIPAL MANAGER

29/04/2021  
DATE